Title	Verification of Work Authorization Policy
Summary	All employees must provide documentation that they are legally authorized to work in the United States. This policy explains the procedures for verification of legal status.
Legal Acts	The Immigration and Nationality Act of 1952 (as amended) The Immigration Reform and Control Act of 1986 Summary of federal laws relating to employee verification/I-9: http://counsel.cua.edu/fedlaw/i9.cfm USCIS Handbook for Employers (Form M-274): http://www.uscis.gov/files/form/m-274.pdf
Policy Statement	Grinnell College requires that all employees be legally authorized to work in the United States, and it abides by all laws that prohibit the employment of undocumented foreign nationals. Any person employed by the College must complete the federal Employment Fligibility Verification Form (1-9) within three days of

Implementation

Enforcement

New or prospective employees who believe that a Grinnell College staff member has violated this policy are encouraged to contact the director of human resources, explaining how the procedure